

ARROWHEAD UNION HIGH SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
MARCH 11, 2015
MINUTES

The meeting was called to order by President LeBlanc at 7:01 p.m. in the District Office Board Room.

Everyone rose for the Pledge of Allegiance.

Members present: Joe LeBlanc, Bob Rosch, Sue Schultz, Craig Thompson, Donna Beringer, Dave Dean, Tim Langer, Kent Rice, Al Zietlow

Administration present: Craig Jefson, Steve Kopecky, Mary Ann Beckman, Sue Casetta, Gregg Wieczorek, Donna Smith, Kevin Flegner

Staff present: Rayen Singletary, Ron Reichle, Kristi Kirk

Students present: Mary Dohogne, Elizabeth Schroeder

Others present: Patrick and Shawn Dohogne; Gary Levenhagen, Quality Resource Group

The meeting was properly posted.

Moved by Zietlow, seconded by Rice to approve the minutes of the February 11, 2015, Regular Board meeting as presented. Motion Carried.

Moved by Rosch, seconded by Zietlow to approve the operating bill list and pay vouchers 215, 141826-142140, 201400271-201400288, and 201400290-201400309 in the amount of \$1,469,514.01 and to approve credit card expenditure transactions as presented in the amount of \$88,812.82. Motion Carried.

CITIZEN COMMUNICATIONS AND COMMENTS – None.

SUPERINTENDENT'S REPORT –

Ms. Donna Smith, director of library media and technology, presented a redesigned district logo to the Board of Education. Ms. Smith shared that professional review of the district's website resulted in several content and design change recommendations, including a consistent use of the district's logo. The process of selecting a new academic logo involved over 200 students, a staff survey, and administrative review. The top 3 designs were selected among 70 designs submitted. The proposed logo was the final choice of student senate, student tech leaders, and the staff survey. It was the consensus of the Board of Education to approve the proposed district logo.

Mr. Kevin Flegner, activities director, presented a proposed Warhawks logo to the Board of Education. Mr. Flegner shared the history of the district's athletic logos and the process of developing a new logo with the assistance of Quality Resource Group (QRG), a marketing consultant. Mr. Gary Levenhagen, QRG consultant, presented several Warhawks logo art options that demonstrate brand consistency in apparel, print, and promotional items. Mr. Flegner noted that the current block "A" would remain the primary athletics logo, and the proposed Warhawks logo would be a secondary logo. It was the consensus of the Board of Education to approve the proposed Warhawks logo.

Ms. Rayen Singletary, language arts teacher, and Mr. Ron Reichle, social studies teacher, provided an update regarding the Integrated Learning Experience (ILE) program, which began in the 2011/2012 school year. The ILE is an inquiry-based learning experience with increased focus on science, social studies, English, art, and business. Students in grades 9 and 10 are eligible to enroll. Two students in the ILE program, Mary Dohogne, grade 9, and Elizabeth Schroeder, grade 10, shared information regarding their current projects and how they have benefitted from their participation in the program. Mary's parents, Patrick and Shawn Dohogne, also provided positive feedback regarding their daughter's involvement in the ILE.

Mr. Jefson reported that the Hartland Chamber of Commerce nominated the AHS Students for the 2014 Kudos Awards as the "Future Leader of the Year." The winner will be announced at The Kudos Awards dinner scheduled for April 16, 2015.

It was the consensus of the Board of Education to reschedule their next regular monthly meeting from April 8, 2015, to April 22, 2015.

CURRICULUM – It was the consensus of the Curriculum Committee to schedule their next meeting for March 26, 2015, at 6:45 a.m.

FINANCE & LEGISLATION – Chairperson Thompson reported on the March 4, 2015, meeting.

Moved by Zietlow, seconded by Rosch to approve the 2015/2016 Facility Use Fee Schedule and the 2015/2016 Student Fee Schedule, as recommended by the Finance Committee. Mr. Dean expressed his opposition to the Parking Fee recommended in the 2015/2016 Student Fee Schedule. Aye – 8 and No – 1 (Dean). Motion Carried.

Mr. Kopecky updated the Board of Education regarding the status of the 2015/2016 budget development process and timeline. The next Finance Committee meeting is scheduled for March 19, 2015, at 7:00 a.m. The 2015/2016 Preliminary Budget will be presented at the Finance Committee meeting scheduled for March 31, 2015, at 7:00 a.m. Action on the recommended 2015/2016 Preliminary Budget will be requested at the April 22, 2015, Board of Education meeting.

At this time, President LeBlanc changed the order of the agenda and moved the Policy Committee report ahead of the Buildings and Grounds Committee report.

POLICY – Chairperson Beringer reported on the February 19, 2015, meeting. Ms. Kristi Kirk, school nurse, reviewed revised Procedure 659. Emergency Nursing Services** and revised Policy/Procedure 656. Head Lice/Nits**. She also reported that new Policy/Procedure 659.1 Allergy Management Plan** is under review by the district’s legal counsel.

Moved by Langer, seconded by Zietlow to approve revised Procedure 659. Emergency Nursing Services**, as recommended by the Policy Committee. Motion Carried.

Moved by Rice, seconded by Langer to approve revised Policy/Procedure 656. Head Lice/Nits**, as recommended by the Policy Committee. Motion Carried.

Moved by Langer, seconded by Rosch to approve revised Policy/Procedure 614. Elementary Student Enrollment**, as recommended by the Policy Committee. Motion Carried.

It was the consensus of the Policy Committee to schedule their next meeting for April 23, 2015, at 7:00 a.m.

BUILDINGS & GROUNDS – Chairperson Zietlow reported on the March 5, 2015, meeting.

The committee reviewed the preliminary 2015/2016 Supplemental/Capital Expansion Budget, including funding criteria and priority rationale.

The committee was updated regarding the field hockey/lacrosse complex. A public hearing was held before the Town of Merton Plan Commission on March 4, 2015, in regard to the district’s request for a Conditional Use permit for development of the complex. Pending Plan Commission approval, the proposal will be presented to the Merton Town Board on March 23, 2015, for final approval.

The committee approved of administration working with the developer of the Four Winds West Subdivision in regard to the district’s municipal water connection and communicating the district’s intent to direct all storm water from the entire athletic field development to the Four Winds West retention basin(s).

The committee was updated on the progress and provided administration direction in regard to the baseball complex as to renovating current fields or future development on the district’s property north of Hwy. K.

Mr. Rice, a member of the manufacturing and engineering remodeling project committee, reviewed the schematics for the most recent facility plan. The conceptual budget is approximately \$1.9 million. The process will proceed with the intent of reducing costs through further planning and the bid process.

The committee was informed that final inspection of the locker room renovation project by the Town of Merton is scheduled for March 6, 2015, at which time the district anticipates taking occupancy.

The next Buildings and Grounds Committee meeting is scheduled for April 1, 2015, at 7:00 a.m.

PERSONNEL – Chairperson Rosch reported on the February 17, 2015, meeting. The committee was updated on the progress in finalizing the Organizational Structure development for the district. They also met in closed session to discuss personnel matters.

It was the consensus of the Personnel Committee to schedule their next meeting for March 30, 2015, at 7:00 a.m.

WASB – Mr. Zietlow reported that the WASB Day at the Capitol is scheduled for March 18, 2015, and the WASB Spring Academy is scheduled for May 2, 2015, in Appleton.

CESA – Mr. Zietlow reported that the next CESA #1 Board of Control meeting is scheduled for March 17, 2015.

NEW BUSINESS:

Moved by Rice, seconded by Rosch to approve the Arrowhead Union High School District logos as presented this evening. Motion Carried.

At this time, Mr. Dean stepped out of the meeting to investigate an odor of smoke.

Moved by Rosch, seconded by Zietlow to approve the 2015/2016 Mullett Ice Center hourly pay rates for part-time staff as presented. Motion Carried.

Moved by Zietlow, seconded by Rosch to approve the ProHealth Care, Inc. Agreement for Athletic Training Services as presented. Motion Carried.

Mr. Dean returned to the meeting.

Moved by Rice, seconded by Rosch that pursuant to State Statute 19.85(1)(c)(e), the Board of Education will move into closed session and reconvene to address public business matters:

- Personnel matters
- Director of Student Services new hire
- Contract negotiations

Roll Call Vote: Rice – aye, Dean – aye, Schultz – aye, Rosch – aye, LeBlanc – aye, Beringer – aye, Zietlow – aye, Thompson – aye, Langer – aye. Motion Carried.

Moved by Zietlow, seconded by Rosch to move into open session.

Roll Call Vote: Beringer – aye, Dean – aye, Langer – aye, LeBlanc – aye, Rice – aye, Rosch – aye, Schultz – aye, Thompson – aye, Zietlow – aye. Motion Carried.

NEW BUSINESS:

Moved by Rosch, seconded by Zietlow to accept the resignation/retirement of Debra Viegut, effective June 12, 2015, the resignation of Mary Ann Beckman, effective June 30, 2015, the resignation of Craig Jefson, effective June 30, 2015, and the resignation of Annette LeMieux, effective July 23, 2015, as presented. Motion Carried.

Moved by Zietlow, seconded by Langer to approve the 2014/2015 cocurricular contracts for Jill Goldammer (Asst. Girls Lacrosse Coach), Lee Bromberger (Asst. Girls Lacrosse Coach; 25%), Christopher Krolick (Asst. Girls Track Coach), Cynthia Ziegler-Fritz (Asst. Boys Tennis Coach), and Geoff Steinbach (Asst. Boys Track Coach), as presented. Motion Carried.

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Moved by Zietlow, seconded by Langer to approve the 2014/2015 support staff letter of appointment for Melissa Joda (Math Aide/Tutor), as presented. Motion Carried.

Moved by Zietlow, seconded by Rice to approve the 2015/2016 administrative staff contract for Rebecca Gordon (Associate Principal), as presented. Motion Carried.

Moved by Rice, seconded by Rosch to issue a preliminary staff contract notice of non-renewal to David Richman, effective at the end of the 2014/2015 contract year. Motion Carried.

FUTURE AGENDA ITEMS – 1) Political Action Committee consideration; 2) Board development discussion; 3) Google training session

Moved by Zietlow, seconded by Rice to adjourn. Motion Carried.

The meeting adjourned at 10:28 p.m.

Respectfully submitted,

Diane Hoag
Recording Secretary

Susan M. Schultz, Clerk